

Agenda for Saco Woods Board Meeting
Saturday, March 26, 2022
9am @ Unit #89 (Paula's)

1. Attendance and Board Quorum established (3)
2. Owner's Comments:
3. Administrative
 - a. Meeting minutes approval
 - b. Educational Mailing for Clean Water for NH Dept of Environmental Services as required. Compliance form must be returned by April 7th 2022. Update from Property Manager
 - c. Town Conway Site Plan review for additional parking area update
 - d. Site Survey and Condo site plan update
 - e. VEHICLE Information: we still have many cars that are parked here on a regular basis with no information on file. How to best obtain that information
4. Financials
 - a. Audit Update
5. Building and Grounds Maintenance
 - a. Schedule for Building 2,3, and 4 Water Main shutoff replacement from Property Manager
 - b. Light repairs update from property manager
 - c. Fire Alarm/Sprinkler testing/inspection schedule from Property Manager
 - d. Building 3 water issue in mechanical room/affecting 2 units
 - e. Emergency call procedures final draft
 - f. Septic lines-proactive
 - g. Garbage disposal removal update by BOD

ALL BIRD FEEDERS MUST BE TAKEN DOWN BY APRIL 1st, 2022

6. New Business
7. Unfinished Business
 - a. Landscape/Planting Spring 2022
 - b. Dryer Vent Cleaning for all units planned for May and June 2022
 - c. Rekeying green doors/dumpster building, Knox box for fire Dept plan
 - d. Back up power pump house 2023
8. Owner Comments
9. Next Meeting Date
10. Executive Session
11. Adjourn meeting

If you would like to attend, just not in person, please email board.sacowoods@gmail.com for call info or send a comment via the website.