

## Agenda for Saco Woods Condo Association Board Meeting

**Thursday, May 8th, 2025 at 6:00pm in Unit 39**

1. Attendance and Board Quorum established (3)
2. Infinger Insurance Agent: Discussion on future insurance costs for Master Policy
3. Owner's Comments
  - a. Unit 81 Winter Parking Fine
  - b. Unit 53 Boiler Inspection
4. Administrative
  - a. Amend Rules and Procedure Vote to:
    - i. Section 11: Vehicles and Parking: Add; No Large SUV's and/ or trucks shall be parked in the parking areas between Buildings 2 and 3 at any time.
    - ii. Section 16 B: Add; If boiler, per manufacturer instruction, does not require annual service, then the boiler must be inspected annually by a NH licensed Gas fitter. Eastern Propane is the Association vendor for the main propane delivery system and the board, while not required, we recommend Eastern Propane be used.
    - iii. Section 1 C Interior of Units: Add; One hardwired smoke/co detector is located in interior hallway of each unit and is a required life/safety device and must not be tampered with. (It is not connected to the central fire alarm system). Unit owners are responsible to maintain this hardwired smoke/co, changes batteries and change out when it reaches end of life. As owners upgrade units, owners will likely be required to install further smoke/co detectors, as directed, by the Town of Conway.
    - iv. Section 17H: Add; No door mats are allowed in the common hallways.
5. Financials
6. Building and Grounds Maintenance
  - a. Building Maintenance
  - b. Grounds Maintenance Update:
7. New Business
8. Unfinished Business
  - a. Intercom Replacements Bldg 3 and 4
  - b. Eastern Propane week of August 6<sup>th</sup>, 2025 full system inspection. Unit Entry may be required if leaks found and shut off required to repair to relight pilots which is required by Eastern Propane to complete and test.
  - c. Explore Fidium Fiber in lieu of Spectrum
9. Owner Comments
10. Next Meeting Date
11. Executive Session
12. Adjourn meeting

**If you would like to attend, just not in person, please email [board.sacowoods@gmail.com](mailto:board.sacowoods@gmail.com) for call info or send a comment via the website.**