

**Agenda for Saco Woods Condo Association Board Meeting**  
**Saturday, May 27<sup>th</sup>, 2023 9am at Unit 89**

1. Attendance and Board Quorum established (3)
2. Owner's Comments:
3. Administrative
  - a. Meeting minutes approval
  - b. Hutchins Drive Gate Update
4. Financials:
  - a. Review monthly financials
  - b. Master Policy Insurance Discussion
5. Building and Grounds Maintenance
  - a. Property Manager Report: Open work orders status review
  - b. Carport work update and discussion/decision on painting all carports and budget
  - c. Roof leak building 4 above unit 91 and replacement more vent hats and 4' pipes update as recommended.
  - d. Carpet replacement update
  - e. Hot Water Heater replacements review
  - f. Road Noise issue for building 1 and behind building 2 as buffer gone NH DOT/Utility Company removed /tree shrubs 113 roadside discussion/direction
6. New Business
7. Unfinished Business
  - a. Septic Lines proactively clean pricing for 2023
  - b. Transformer Box near building 3 in Eversource court
  - c. Window issues unit 46, 89 -contractor hopes soon
  - d. Unit keys secured on site project-on hold
8. Owner Comments
9. Next Meeting Date
10. Executive Session
11. Adjourn meeting

**If you would like to attend, just not in person, please email [board.sacowoods@gmail.com](mailto:board.sacowoods@gmail.com) for call info or send a comment via the website.**