

## Agenda for Saco Woods Condo Association Board Meeting

**Saturday, September 16<sup>th</sup>, 2023 9am at Unit 89**

1. Attendance and Board Quorum established (3)
2. Owner's Comments/Issues:
  - a. Trash left in dumpster building
  - b. Dog Issues
  - c. Carport 1 island garden
3. Administrative
  - a. Meeting minutes approval
  - b. Proof of Individual Unit Owners Insurance final list of those who have not responded
  - c. Hot Water Heater replacements update
  - d. Hutchins Drive Gate Update
4. Financials:
  - a. Review monthly financials and collections issue
5. Building and Grounds Maintenance
  - a. Property Manager Report
    - i. Unit 69 shower valve leak affecting Unit 61 update
    - ii. Pump Station Report on Inspection
    - iii. Crack Sealing update
    - iv. Propane System Inspection update
  - b. Septic lines cleaning by Federal Piping Sept 19<sup>th</sup> and Sept 20<sup>th</sup>
  - c. Carpet replacement update
  - d. Carport siding/paint update
  - e. Vent hats/caps pipe/roof repair update
  - f. Plan/pricing for mature trees at building 1 (an individual owner has offered to contribute a portion)
  - g. Back property.. beyond vegetable garden area-make less accessible: Chain/No Trespassing
6. New Business
7. Unfinished Business
  - a. Transformer Box near building 3 in Eversource court
  - b. Window issues unit 46, 89 -contractor hopes soon
  - c. Unit keys secured on site project-on hold
  - d. Holden Engineering for site survey/marketing of leased horse barn area.
8. Owner Comments
9. Next Meeting Date
10. Executive Session
11. Adjourn meeting

**If you would like to attend, just not in person, please email [board.sacowoods@gmail.com](mailto:board.sacowoods@gmail.com) for call info or send a comment via the website.**